

**HIGHLAND FIRE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS**  
**SPECIAL MEETING MINUTES**  
**December 30, 2014**  
7 PM

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<b>Commissioners:</b> Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Present)
Christian Erichsen	(Present)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

**1. Opening of meeting-** Chairman DiLorenzo called the meeting to order, led the pledge of allegiance to the flag and called for a moment of silence for fallen firefighters.

Chairman DiLorenzo explained that tonight's meeting has an abbreviated agenda as compared to our regular meetings.

**2. Bills-**Chairman Dilorenzo asked for a motion to authorize payment of the bills as reviewed by Commissioners Palladino and Fraino and Chief Miller on December 29 and 30 2014.

**MOTION:** Commissioner Fraino moved to approve payment of the bills as reviewed by himself, Commissioner Palladino and Chief Miller, seconded by Commissioner Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion was carried unan.

Chief Miller noted that a bill from Nichols for \$803 was deducted from the abstract for further review; it is possible that it will not be owed.

**3. Correspondence-**District Clerk Holzberger noted the following was received:

Penflex-2014 Data Request Package

Town of Lloyd-Letter received regarding back flow prevention device inspection notice –

Chairman DiLorenzo noted he has arranged for inspection.

Ulster county-letter received regarding PAR timer.

Chief Miller explained the 15 minute timer.

VFIS- letter received regarding enhancements

Certificate of Insurance-received from Heritagenergy

Chief Miller asked if we know the results of the NYS contract awards regarding gasoline. District Clerk to research.

**4. Buildings and Grounds St 1-**

Trip Wires-Chairman DiLorenzo reported that Dutchess Overhead repaired.

**St.2 Shed-** Commissioner Erichsen reported that the framing is done; door to be done. Chairman DiLorenzo reported that wires need to be moved. Commissioner Erichsen stated that they are going to install a 36" door; there is a double door in the rear. Chairman DiLorenzo stated perhaps the door should be 48 " wide. Siding estimates are pending. The shed construction will be in the 2014 budget and the siding will be in 2015.

**5. New Apparatus- 2015 1750 GPM Pumper/Tanker**

Chairman DiLorenzo reported that the Chief and the Committee reviewed the specifications line by line and they are good to go. A pre-build conference will be scheduled in 35 days. There will be more details in the new drawing. Chief Miller wants to make sure we have covered and reviewed everything thoroughly. Chairman DiLorenzo stated that he inquired with Brindlee regarding purchase of old tanker; they are not interested due to its age. Trade-in credit is \$13,000.

Old Tanker Title- District clerk Holzberger inquired with DMV Bureau of title and we do not have a title for the old tanker. A Bill of sale will serve as title which would be used by purchaser to apply for title. E-one representative stated that they are familiar with the process of obtaining titles in this situation and will handle this on our behalf.

Chairman DiLorenzo asked for a motion to proceed with the purchase of the new 1750 GPM Pumper/Tanker.

**MOTION:** Commissioner Bragg moved to authorize the purchase of the new 2015 1750 GPM Pumper/Tanker with the trade-in of the old tanker at a cost of up to \$675,000.00, seconded by Commissioner Palladino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent  
Motion was carried unan.

**6. Old Business-**

**VPN-**Chairman DiLorenzo reported that an email was sent to Northeast Computer Services regarding installation of a VPN. New date for installation is January 13, 2015.

**Security Upgrade-**Chairman DiLorenzo reported that we had questions regarding prevailing wage. Commissioner Bragg was in contact with representatives from the Department of Labor. Certified payroll would be required prior to payment to a contractor. Prevailing wage is not required when work is done by an owner or sole proprietor of a business. If a prevailing wage schedule exists for a trade at the Department of Labor then prevailing wage applies (as long as the work is performed by employees not the owner).

Safeco will split difference of the cost increase due to the confusion regarding prevailing wage. Cost has increased \$4495.00 to \$5745.00. Chief Miller suggested looking at security upgrades at Station 2 as well.

**MOTION:** Commissioner Erichsen moved to go ahead with the Safeco Security Project at Station 1 at cost of \$5745.00, seconded by Commissioner Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion was carried unan.

## **7. New Business-**

### **2015 Meeting Schedule-**

Chairman DiLorenzo stated that January 6, 2015 will be our re-org meeting with our regular meeting immediately following. Our 2015 meeting schedule will reflect meetings being held on the second Tuesday of each month.

Station 2 Painting- Commissioner Erichsen stated that Station 2 needs to be painted; looking at beige with light tan trim. The Board would like to take a look at color samples.

NYCOMCO LTR-Chief Miller stated that the NYCOMCO LTR change over to four companies is being worked on; a channel lineup needs to be developed and there will be a tower charge as we move forward. The cost, \$1200, will be split 4 ways. The four companies are Clintondale, New Paltz Fire Department, Milton and Highland. We will use low band to talk to Ulster County. We need to obtain the licensing.

**MOTION:** Commissioner John Fraino moved to go forward with the licensing, seconded by Commissioner Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion was carried unan.

AEDs-Chief Miller stated that the AEDs are at end of life. We have eight and the Town of Lloyd Police Department has 2. Assistant Chief Mike Gaffney researched and found that 10 AEDs with a training AED and a computer program would cost about \$14,000. We need a letter of intent from the Town of Lloyd Police Department that they would pay for two. There is a trade in value of \$175 each however; there will be total retirement of the old AEDs. By January 6, 2015 we will have a more solid number and perhaps we can use unexpended funds.

2015 Re-org Agenda- Chairman DiLorenzo stated that he would like to add piggy backing to our purchasing policy.

Apparatus Service-Nichols is close to finishing the service.

31-10 Radiator-estimate pending

Penflex-2014 Package received

Workers Compensation Insurance-Commissioner s Palladino and Fraino met with Linda Flanagan.

PERMA has not backed off on the late fee, however, Quilty, Dwyer will absorb the charge.

2015 Committee- Chairman DiLorenzo asked the District Clerk to add the Inspection Dinner to the list.

**8. Executive Session**

**MOTION:** At 7:53 PM, Commissioner Bragg moved to go to executive session to discuss a security investigation, seconded by Commissioner Palladino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion was carried unan.

**9. Adjournment-**

**MOTION:** At 8:12 PM, Commissioner Fraino moved to return to the regular session and there being no further business, moved to adjourn, seconded by Commissioner Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion was carried unan.

Respectfully submitted,  
Denise A. Holzberger, District Clerk

Approved BOFC mtg 1/6/2015